

SITE MEASUREMENTS

SITE MEASUREMENTS: Not Included unless specifically listed in this proposal. If site measurements are included, Woodstone will assist in taking site measurements and the determination of surrounding conditions, however, this information must be confirmed with the installing contractor in order that the Installing Contractor maintain those conditions throughout the course of the project and coordinate with other related construction elements such as interior & exterior trim, code requirements, etc, and report any detail & specification changes to Woodstone.

SHOP DRAWINGS:

Shop drawings for the products specified are provided for your approval and are included in our proposal.

Design changes initiated after the first submittal of shop drawings and requiring minor adjustments are usually completed free of charge. However, Woodstone reserves the right to amend pricing for shop drawings and product, as represented by the current Schedule of Values, when significant changes are made to the specifications, drawings or dimensions. Furthermore, in order to adjust to long term changes in labor and material markets, Woodstone reserves the right to amend pricing for projects in which production is delayed by the client 30 days or more from the date of the initial submittal of shop drawings. Changes occurring after acceptance of approved shop drawings are completed in accordance with the Woodstone proposal and policy documents.

Upon receipt of your 10% Deposit, Schedule of Values Summary, Woodstone Specification Addendum and completed Project Questionnaire, Woodstone will submit to you the first in a series of Verification Notices. The Verification Notices acknowledge a variety of transmittals and indicate acceptance of submitted information or indicate a specific request for resubmittal of specific details for clarification.

Your Shop Drawing Manuals will include itemized Specifications, Elevations, Section Details, Woodstone's Policy and Warranty Information, Prime & Paint Information and Installation Procedures. The manuals are usually supplied in triplicate. The designated Woodstone Copy must be approved and returned to Woodstone's Vermont office with the required Production Deposit to initiate Production.

CONSTRUCTION MANAGEMENT:

For large projects, we recommend that you consider dividing the project into smaller more manageable segments. Woodstone's production management procedures allow customized production and delivery scheduling. Include a priority list of specific units that you would like to have delivered first. Additional deliveries may add some costs.

PRODUCTION:

Upon our receipt of your shop drawing approval, Woodstone will schedule production and submit to you an estimated completion date and payment schedule. A 25% production deposit is required with your approval of shop drawings to initiate creation of cutlists, material orders and reservation of production time. Large projects will require a progress payment of 35% midway between the beginning of the production sequence and the estimated completion date. Product inspection is invited at any time.

FINAL PAYMENT:

The final balance will be due upon completion and prior to shipping as specified in the shop drawing terms and Woodstone Policy document.

THE PRODUCTS SPECIFIED IN THIS PROPOSAL WILL BE MANUFACTURED EXCLUSIVELY FOR THIS PROJECT AND ARE NOT APPROPRIATE FOR RESALE BY WOODSTONE TO OTHERS. THEREFORE, ANY REQUEST FOR HOLDBACKS OR PURCHASES ON ACCOUNT MUST BE INCLUDED IN ACCORDANCE WITH THE TERMS OF THIS PROPOSAL INCLUDING RECEIPT AND APPROVAL BY THE WOODSTONE COMPANY OF A CREDIT APPLICATION AND A DESIGNATED IRREVOCABLE LETTER OF CREDIT FROM YOUR BANK.